

Sponsorship Guidelines for *euroArt*

1. Funding purpose, Legal Basis

euroArt awards grants for projects which are likely enhance the cultural and artistic importance of the through *euroArt* represented artists' colonies.

Funding is focused on projects that help the development of the network of artists' colonies in Europe. These must be geared towards the preservation and strengthening of the common central European heritage. These include projects in the visual and performing arts.

There is no legal right of the applicant receive a grant. The Steering Committee decides on it, after due consideration, within the relevant budget of *euroArt*.

2. Prerequisites for a grant

The project must have transregional significance, and must meet the *euroArt* mission as stated in "Article 3: Societal aim" of the statutes.

Projects of purely local or private interest are not eligible. An already completed project can not be funded. The applicant must be a member or partner of *euroArt*. Private members cannot submit applications.

Each member / partner may apply only every 2 years for funds.

The project must not have started.

3. Recipients of a grant

Beneficiaries must be legal entities under private and public law, which are member or partner of *euroArt*.

4. Nature and Extend and Amount of Funding

The grants will be awarded within the framework of project funding as a proportion of financing in the form of a grant of up to 20 percent, to a maximum of EUR 4,000 per project of the eligible total expenditure. A grant is paid out only if the overall financing of the project is secured.

5. Other Funding Regulations

Grants must be subordinated to public funding. They cannot be passed on to other parties. The funds may not be passed on to others.

With the commitment of a grant, the beneficiary is obliged to provide the Board information on the progress of the project. On request additional necessary documents are to be provided, such as expertise and cost estimate.

The beneficiary must inform the Board immediately,

- If the project is not carried out or is not, as planned, started in the year of the grant,
- If, during the implementation of the project any other crucial change occurs which will affect the purpose and scope of the project as a result.

6. Application

Applications may only be submitted for the current and the following year and shall be submitted by the 15th of December of the current year. After this date, applications will be considered only in exceptional cases.

Applications must be submitted in writing, signed and accompanied by a single copy. Applications must be submitted by e-mail to office@euroart.eu. The form provided on the homepage of *euroArt* must be used.

The application must clearly state the objective of the project, its costs, the intended total funding, the amount of funding sought and any other members or partners involved.

7. Approval

Approval is given in writing and contains regulations on the amount and purpose of the funding. It can be provided with the ancillary provision.

For the duration of the project, *euroArt* funding must be made visible by the beneficiary in all events that may be organized (e.g. exhibition, conference, artists' gathering, etc.), in all printed media and on internet publications. For this purpose, the grant recipient will receive an appropriate logo with a reference to the funding. The applicant is obliged to draw the attention of printed matter (e.g. cards, posters, catalogues, leaflets, flyers, etc.) to the funding by *euroArt* and to submit a specimen copy to the *euroArt* Management Office (office@euroart.eu).

8. Payment

Payment of the approved funds can only be made once the overall financing has been secured. Payment will be made at the earliest when the grant is called up by the recipient. The grant must be called up no later than three months after completion of the project. On written application, the payment deadline may be extended in justified individual cases.

9. Proof of Usage

Proof of the proper use of the grant must be provided within six months of the end of the project. The proof of use must be submitted in one copy; it consists of a numerical proof (list of receipts) and a short factual report. The numerical evidence must cover all income and expenditure intended for the purpose of the grant.

The factual report must briefly describe the use of funds and the success achieved. The statement must be accompanied by all supporting documents relating to the actual total costs of the project.

If, after completion of the project, the total costs are lower than calculated in the calculation attached to the application, a pro-rata repayment is obligatory.

10. Enactment

This Guideline comes into effect as of the November, 16th 2020.